

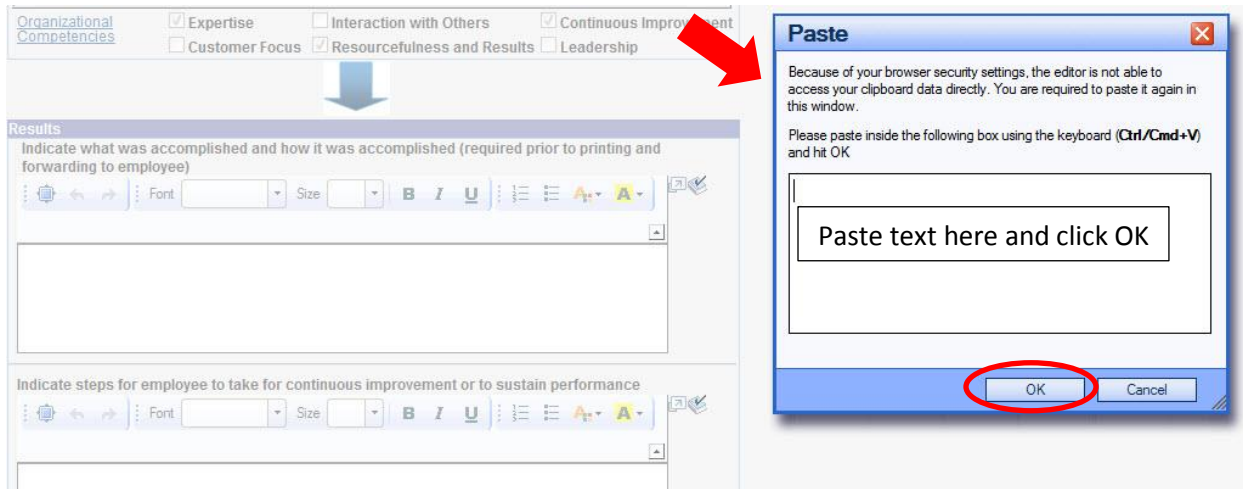
Pasting Text into the Online Performance Review

Use “Ctrl V”

It is recommended to use the keyboard short cut “Ctrl V” when pasting text into the online performance review.

Pasting using your mouse

You can also paste using your mouse, and depending on your browser, you will get the following pop-up box:



Text will then paste into text box.

